

6<sup>th</sup> June, 2008.

Dear Parent,

It was a great pleasure to see so many of our new parents last night at the Swallows Parents' Evening. I hope you found the presentations informative and that you left feeling clear and confident about how the School will operate in September. It is very important to us that your child makes a happy and successful start. I also hope that last night you began to feel part of our very friendly school community.

If you were not able to join us, we shall send you a copy of our new Parents' Handbook which will provide all the information you need. We have kept a record of who was present and who was unable to attend, so we shall send this out without the need for parents to make individual requests.

If there is anything else you would like clarified, or that you are concerned about, please do not hesitate to contact us. As we said last night, the School Office will be open throughout the holiday and the answerphone will be checked daily (tel. 02476271307).

On Saturday 21<sup>st</sup> June we shall be holding our annual Summer Ball at Swallows. This will start at about 6.30 p.m. and end at 11.30 p.m. It's a good evening out for parents, with a singer, table magicians, disco and good food. It's a formal black tie and evening dress event but very lively and great fun! It's also a very good way of becoming acquainted with other parents and staff. I have therefore included an application form for tickets with this letter. All profits from the Summer Ball will go towards our Astroturf Pitch at Swallows which is due to be constructed prior to term starting in September – we only need another £5,000!

I look forward to becoming better acquainted with you and welcoming your child to the School.

Yours sincerely,

Nicholas Lovell  
Headmaster